

East Alabama Rural Planning Organization
District Policy Committee/Technical Advisory Committee – North District
Meeting Minutes of the Regular Meeting
September 12, 2013, 2013 - 1:30 p.m.
Gadsden Etowah Chamber of Commerce
1 Commerce Square, Gadsden, AL

Members in Attendance:

Les Hopson, ALDoT 1st Division
Robert Nail, Etowah County
Corey Chambers, Cherokee County
Mayor Edward Mackey, Town of Leesburg
Mayor Tony Wilkie, City of Centre
Henry Barnes, Town of Walnut Grove

Other Attendees:

Robin Caler

A. Call to Order:

The meeting was called to order at approximately 1:30 p.m. by Mayor Wilkie.

B. Old Business:

The minutes from the previous meeting were reviewed and no changes were noted. The minutes were approved by a motion from Mayor Mackey and seconded by Mr. Nail.

C. New Business:

1. Reports:
 - i. Staff Report: None
 - ii. Other Reports: None
2. Update on Road Projects:

Mr. Hopson gave the report to update the status on Road projects (see attached). Following the ALDoT report, the County Engineers gave updates on projects in their counties. Mr. nail of Etowah County reported that through ATRIP, Etowah County would be repairing or replacing 14 bridges through the County and that projects on Tumblin Gap Road and Stevens Gap would be let in November 2013.

Mr. Chambers of Cherokee of Cherokee County reported that they had received ATRIP funding to do paving and resurfacing projects throughout the County – no bridges.

3. Other New Business: None

D. Livability Resource Team:

1. CLEAR Plan 2030 Update

Ms. Caler gave an update on the status of the CLEAR Plan 2030. She stated that the plan was being documented and the final draft should be available at the end of December. She also stated the Capstone Conversation would be held on November 18 in Anniston and for those who could not travel to Anniston the plan was to have it televised and streamed over the internet. This is an open public meeting and all are encouraged to attend. She also handed out flyers for those present to distribute if they wished.

E. Open Discussion and Announcements

1. FY 2014 Work Program

Ms. Caler provided a copy of the proposed FY 2014 work program to attendees. She reviewed the items contained within it and stated that this was a very broad scope of work and asked if anyone present had any questions. There being none, she moved on to ask if there were any specific data items or information the members wanted to see covered or presented in the upcoming year. No one brought up any topics and Ms. Caler encouraged everyone to send any ideas to her that may come up regarding RPO data or work for the upcoming year.

2. Next Meeting Date

Ms. Caler asked those present about the upcoming meeting dates for FY2014. She asked if those present preferred to meet in November or December. After a brief discussion, it was decided to resume meetings after the holidays, in January and the January 2014 meeting would be held in Cherokee County, in the Town of Leesburg at the FEMA Building.

All items on the agenda being addressed and no further business to discuss, Mayor Wilkie motioned for adjournment, which was seconded by Mayor Mackey.

East Alabama Rural Planning Organization
District Policy Committee/Technical Advisory Committee – Northern District
Regular Meeting
September 12, 2013, 1:30 p.m.
Gadsden/Etowah County Chamber of Commerce
1 Commerce Square, Gadsden, Alabama

AGENDA

- A. Call to Order
- B. Old Business
 - 1. Approval of Minutes of Previous Meeting
 - 2. Other Old Business
- C. New Business
 - 1. Report of Officers, Staff, and/or Committees
 - a. Staff report
 - b. Other reports
 - 2. ALDOT Update on Road Projects
 - a. ALDOT - Montgomery
 - b. ALDOT - Division 1
 - c. ALDOT - District Staff
 - 3. Update on County Road Projects from County Engineers
 - 4. Other New Business
- D. Livability Resource Team
 - 1. CLEAR Plan 2030 update
- E. Open Discussion and Announcements
 - 1. FY 2014 Work Program
 - 2. Next Meeting Date: TBD
- F. Adjourn

East Alabama Rural Planning Organization
District Policy Committee/Technical Advisory Committee – Northern District
Regular Meeting
July 11, 2013, 1:30 p.m.
Cherokee County Chamber of Commerce
Gadsden State Community College
801 Cedar Bluff Road, Building A, Centre, AL

AGENDA

- A. Call to Order
- B. Old Business
 - 1. Approval of Minutes of Previous Meeting
 - 2. Other Old Business
- C. New Business
 - 1. Report of Officers, Staff, and/or Committees
 - a. Staff report – American Society of Civil Engineers *Failure to Act* report
 - b. Other reports
 - 2. ALDOT Update on Road Projects
 - a. ALDOT - Montgomery
 - b. ALDOT - Division 1
 - c. ALDOT - District Staff
 - 3. Update on County Road Projects from County Engineers
 - 4. Other New Business
- D. Livability Resource Team
 - 1. CLEAR Plan 2030 update
- E. Open Discussion and Announcements
 - 1. Next meeting date: September 12, 2013, 1:30 p.m. Location TBD
- F. Adjourn

East Alabama Rural Planning Organization
District Policy Committee/Technical Advisory Committee – North District
Meeting Minutes of the Regular Meeting
July 11, 2013, 2013 - 1:30 p.m.
Cherokee County Chamber of Commerce
Gadsden State Community College
801 Cedar Bluff Road, Building A, Centre, AL 35960

Members in Attendance:

Johnnie L. Harris
Ben Thackerson
Les Hopson
Tammy Spurlock
Mel Smith
Henry Barnes

Martha Baker
Edward Mackey
Corey Chambers
Tony Wilkie
Kirk Day

Other Attendees:

Ashley Myers
Robin Caler

A. Call to Order

The meeting was called to order by Mayor Wilkie at 1:30 p.m.

B. Old Business

Approval of Minutes: Mayor Wilkie asked those in attendance if there were any questions regarding the minutes from the March 14 meeting. There were none and a motion was made by Mayor Mackey to approve the minutes; seconded by Mayor Baker.

There was no other Old Business to discuss.

C. New Business

Mayor Wilkie asked for the staff report. Ms. Caler provided those in attendance with a copy of *Failure to Act: The Impact of Current Infrastructure Investment on America's Economic Future*. She provided a brief overview of the report and pointed out the unmet needs portion of the report, emphasizing the funding gaps and economic sectors affected by that.

Mayor Wilkie then asked if there were any other reports. There being none, the meeting then progressed to ALDoT reports. Status reports were given on the status of current road projects.

The next item on the agenda was an update on county road project from county engineers present. Cherokee County Engineer Corey Chambers gave a report on county road projects and an update on ATRIP funding received. He stated that 2 federally funded projects near Highway 278 were now complete.

The next report was given for Etowah County and consisted of updates on current road projects.

There being no other new business, the next item on the agenda was addressed: CLEAR Plan 2030 update.

Ms. Caler gave an update on the status of studies being conducted for the CLEAR Plan. She then described the timeline for the remainder of the project; LRT's to review their respective study and identify implementation strategies based on study findings, incorporation of those strategies into the CLEAR Plan document and a public review process beginning in November. She also covered the second round of County conversations that is ongoing. The conversations will be held in each county and will wrap up August 8th.

The next meeting date of September 12 at 1:30 p.m. at the Gadsden Chamber was set.

There being no further business to discuss, Mayor Wilkie asked the meeting be adjourned, seconded by Mayor Lackey.

ALDOT First Division Projects Update

East Alabama RPO 07/11/2013

NH-0009(549) Cherokee County 100056038
Resurfacing on SR-9 from north of SR-35 to the Georgia State line. Low bid submitted by C.W. Mathews contracting of Marietta, GA. This project was just completed.

STPAA-HSIP-0068(507) Cherokee County 100057508
Widening and Resurfacing SR-68 from the DeKalb/Cherokee County line to SR-25 (US-411)
Project was scheduled for March 2013 letting. This project has been moved out until next year due to the truck traffic impact that constructing the US-411 project would have on it.

BR-0068 Cherokee County 100049707
Bridge Removal on SR-68 over TAG Railroad 0.5 miles north of SR-273. ALDOT has a design consultant working on plan development. Scheduled for FY 2014.

STPAA-0025(518) Etowah County 100008733
Base and Pave on US-411 from the Four lanes in Gadsden to Turkeytown. Project was awarded to Good Hope contracting in the amount of \$18,463,000. Work is about 40% complete and is expected to take about two years to complete.

BR-0179(500) & BR-0179(501) Etowah County 100050053, 100050009
Bridge Replacement and approaches over Wade and Cove Creeks. Project was awarded to Whitaker Contracting in the amount of \$2,398,391.00. Work is expected to take a year to complete. Utility Relocation has been completed and bridge work has just started.

ALDOT First Division Projects Update

East Alabama RPO 09/12/2013

STPAA-HSIP-0068(507) Cherokee County 100057508
Widening and Resurfacing SR-68 from the DeKalb/Cherokee County line to SR-25 (US-411)
Project was scheduled for March 2013 letting. This project has been moved out until next year due to the truck traffic impact that constructing the US-411 project would have on it.

BR-0068 Cherokee County 100049707
Bridge Removal on SR-68 over TAG Railroad 0.5 miles north of SR-273. ALDOT has a design consultant working on plan development. Scheduled for FY 2014.

STPAA-0025(518) Etowah County 100008733
Base and Pave on US-411 from the Four lanes in Gadsden to Turkeytown. Project was awarded to Good Hope contracting in the amount of \$18,463,000. Work is about 45% complete and is expected to take about two years to complete.

BR-0179(500) & BR-0179(501) Etowah County 100050053, 100050009
Bridge Replacement and approaches over Wade and Cove Creeks. Project was awarded to Whitaker Contracting in the amount of \$2,398,391.00. Work is expected to take a year to complete. Utility Relocation has been completed. Road work is about 10% complete.

East Alabama
RURAL PLANNING ORGANIZATION (RPO)

WORK PROGRAM

FISCAL YEAR 2014



September 25, 2013

East Alabama
RURAL PLANNING ORGANIZATION (RPO)

WORK PROGRAM

FISCAL YEAR 2014

This document is posted on the Internet at
<http://tiny.cc/RPOWorkProgramFY2014>

For information regarding this document, please contact
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Date adopted: September 25, 2013

This Work Program has been financed in part by the East Alabama Regional Planning and Development Commission and the Alabama Department of Transportation and prepared for the RPO according to requirements set forth in amended Title 23, USC 134 and 135 (as amended by MAP-21 Sections 1201 and 1202). The contents of this work program do not necessarily reflect the official views or policy of the U. S. Department of Transportation.

RPO Membership

Central District

Policy Committee Chair: Mayor Steve Baswell, Town of Ohatchee

Policy Committee Vice-Chair: Vacant

Technical Advisory Committee Chair: Mr. Shannon Robbins, Cleburne County

Technical Advisory Committee Vice-Chair: Mr. Brian Rosenbalm, Calhoun County

Northern District

Policy Committee Chair: Mayor Tony Wilkie, Town of Centre

Policy Committee Vice-Chair: Mayor Edward Mackey, Town of Leesburg

Technical Advisory Committee Chair: Mr. Corey Chambers, Cherokee County

Technical Advisory Committee Vice-Chair: Mr. Robert Nail, Etowah County

Southern District

Policy Committee Chair: Vacant

Policy Committee Vice-Chair: Vacant

Technical Advisory Committee Chair: Mr. Josh Harvill, Chambers County

Technical Advisory Committee Vice-Chair: Mr. Jerry Thrower, City of Lanett

Resolution 2013-01

The Rural Planning Organization (RPO)
adopting the Fiscal Year 2014 Work Program as prepared
by the East Alabama Regional Planning and
Development Commission (EARPDC)

WHEREAS, the East Alabama Rural Planning Organization (RPO) was established to serve as the decision-making body and to provide guidance to local governments in conducting the non-metropolitan consultation planning process for portions or all of Calhoun, Chambers, Cherokee, Clay, Cleburne, Coosa, Etowah, Randolph, Talladega, and Tallapoosa counties in Alabama, as established in amended 23 USC 134 and 135 (as amended by MAP-21 Sections 1201 and 1202); and

WHEREAS, the Rural Planning Organization (RPO) is interested in the continued development of the non-metropolitan transportation consultation planning process as described in 23 CFR 450.210(b) through on-going public involvement and data collection of rural transportation needs in the aforementioned counties; and

WHEREAS, the East Alabama Regional Planning and Development Commission (EARPDC), serving as staff to the Rural Planning Organization, has prepared a FY 2014 Work Program outlining the tasks necessary to accomplish the goals of the consultation planning process and the Rural Planning Organization; and

WHEREAS, the Rural Planning Organization (RPO) FY 2014 Work Program has been duly reviewed, discussed, and approved by the RPO;

NOW THEREFORE, BE IT RESOLVED, this 25th day of September 2013 that the East Alabama Rural Planning Organization (RPO) does hereby adopt and endorse the FY 2014 Work Program as the guide for tasks to be completed for the consultation planning process.

Mr. Ryan Robertson, Probate Judge
Chairman, Cleburne County Commission
Chairman, Regional Policy Committee

Attest:

Mr. Steve Baswell, Mayor, Town of Ohatchee
Chairman, Central District Policy Committee

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Introduction

Purpose

The purpose of this document is to describe the work that will be performed by the East Alabama Rural Planning Organization (RPO) in Fiscal Year 2014. The Rural Planning Organization has been organized in order to conduct a rural transportation consultation process in the ten East Alabama counties (Calhoun, Chambers, Cherokee, Clay, Cleburne, Coosa, Etowah, Randolph, Talladega, Tallapoosa). The consultation process will be a one year program sponsored by the Alabama Department of Transportation (ALDOT) and the East Alabama Regional Planning and Development Commission.

Goals

The goals of the RPO are 1) a well managed rural transportation consultation process; 2) an effective transportation committee structure; 3) a comprehensive data library and distribution source; 4) reports that are useful to the ALDOT and the local governments; and 5) a well informed public who actively participate in the rural transportation consultation process.

Format

The work program is divided into five tasks. The tasks outline the transportation consultation work that will be performed by the staff at the East Alabama Regional Planning and Development Commission over the one year period (Fiscal Year 2014). The description of each task includes the objective, methodology, products, staffing, and schedule.

Tasks

1.0 - Administration and Management

Objective

To effectively manage the rural transportation consultation process

Proposed Work

1. The Regional Commission will manage the transportation consultation process.
2. The Regional Commission employees will maintain time sheets.
3. The Regional Commission will prepare and submit invoices as required by the ALDOT.
4. The Regional Commission will prepare monthly progress reports.
5. The Regional Commission will prepare semi-annual progress reports.
6. The Regional Commission staff will attend transportation planning training sessions, with ALDOT approval, in order to better serve the RPO.

Products

1. A well-managed transportation consultation process
2. Employee time sheets
3. Monthly invoice reports
4. Monthly progress reports
5. Semi-annual progress reports
6. Training session reports

Staffing

East Alabama Regional Planning and Development Commission

Schedule

Not applicable

Financial Responsibility

| Funding Source | Amount |
|-----------------------|---------------|
| SPR | \$7,000 |
| EARPDC | \$1,750 |
| Total | \$8,750 |

2.0 - Committee Services

Objective

To effectively conduct Policy Committee and Technical Advisory Committee meetings

Proposed Work

1. The Regional Commission will maintain Regional and District Policy Committee and Technical Advisory Committee mailing lists.
2. The Regional Commission will prepare and distribute meeting notices for the Regional and District Policy Committee and Technical Advisory Committee meetings.
3. The Regional Commission will hold the Regional and District Policy Committee and Technical Advisory Committee meetings.
4. The Regional Commission will take minutes at the Regional and District Policy Committee and Technical Advisory Committee meetings.
5. The Regional Commission will supply speakers to give presentations on topics of interest to local government participants.

Products

1. Regional and District Policy Committee and Technical Advisory Committee mailing lists
2. Timely meeting notices
3. Well-organized Regional and District Policy Committee and Technical Advisory Committee meetings
4. Well-written minutes of the Regional and District Policy Committee and Technical Advisory Committee meetings
5. Informative handouts about topics of concern to participating local governments.

Staffing

East Alabama Regional Planning and Development Commission

Schedule

Not applicable

Financial Responsibility

| Funding Source | Amount |
|-----------------------|---------------|
| SPR | \$12,000 |
| EARPDC | \$3,000 |
| Total | \$15,000 |

3.0 - Data Management

Objective

To gather, maintain, and distribute data related to the transportation consultation process

Proposed Work

1. The Regional Commission will gather the necessary data to conduct the committee meetings and produce the transportation consultation documents.
2. The Regional Commission will maintain the transportation data within databases, spreadsheets, and GIS files.
3. The Regional Commission will distribute the transportation data as required by the transportation consultation process and by request.

Products

1. An organized method for researching transportation data
2. Transportation databases, spreadsheets, and GIS files
3. Distribution systems and methods for transportation data

Staffing

East Alabama Regional Planning and Development Commission

Schedule

Not applicable

Financial Responsibility

| Funding Source | Amount |
|-----------------------|---------------|
| SPR | \$16,000 |
| EARPDC | \$4,000 |
| Total | \$20,000 |

4.0 - Reports

Objective

To prepare reports for the transportation consultation process committees and the ALDOT

Proposed Work

1. The Regional Commission will prepare a document that summarizes the long-range transportation needs of the region based on input received from the committees and the general public.
2. The Regional Commission will prepare a prospectus that summarizes the rural transportation consultation process.
3. The Regional Commission will prepare a list of safety suggestions based on input gathered during the rural transportation consultation process and provide the list to the ALDOT and local engineers.
4. The Regional Commission will prepare the FY 2014 Work Program.

Products

1. A document that summarizes the long-range transportation needs of the region
2. A prospectus that summarizes the rural transportation consultation process
3. Safety suggestion list
4. The Draft and Final FY 2015 Work Program

Staffing

East Alabama Regional Planning and Development Commission

Schedule

Draft and Final FY 2015 Work Program – June 2014

Financial Responsibility

| Funding Source | Amount |
|-----------------------|---------------|
| SPR | \$16,000 |
| EARPDC | \$4,000 |
| Total | \$20,000 |

5.0 - Public Involvement

Objective

To inform the public of the rural transportation consultation process and to actively seek public involvement

Proposed Work

1. The Regional Commission will maintain a mailing list of members of the public who wish to be notified directly of public involvement meetings.
2. The Regional Commission will prepare and distribute notices for public involvement meetings.
3. The Regional Commission will hold public involvement meetings.
4. The Regional Commission will make reports of the public involvement meetings.
5. The Regional Commission will develop and maintain a news release mailing list.
6. The Regional Commission will distribute news releases for all rural transportation consultation process meetings.
7. The Regional Commission will implement the public involvement plan.
8. The Regional Commission will prepare a record of public involvement.
9. The Regional Commission will hold public involvement meetings regarding the draft STIP.

Products

1. A public involvement mailing list
2. Timely meeting notices
3. Well-organized public involvement meetings
4. Well-written reports of the public involvement meetings
5. A news release mailing list
6. Local media contacts and special interest groups that are well notified
7. A record of public involvement
8. Public involvement meetings regarding the STIP

Staffing

East Alabama Regional Planning and Development Commission

Schedule

Not applicable

Financial Responsibility

| Funding Source | Amount |
|-----------------------|---------------|
| SPR | \$4,000 |
| EARPDC | \$1,000 |
| Total | \$5,000 |

Financial Tables

Summary of Work Program Budget by Task – FY 2014

| | TASK | SPR | EARPDC | TOTAL |
|----|-------------------------------|------------|---------------|--------------|
| 1. | Administration and Management | \$7,000 | \$1,750 | \$8,750 |
| 2. | Committee Services | \$12,000 | \$3,000 | \$15,000 |
| 3. | Data Management | \$16,000 | \$4,000 | \$20,000 |
| 4. | Reports | \$16,000 | \$4,000 | \$20,000 |
| 5. | Public Involvement | \$4,000 | \$1,000 | \$5,000 |
| | | | | |
| | Totals | \$55,000 | \$13,750 | \$68,750 |

Staffing and Costs Summary – FY 2014

| | |
|-----------------|-----------|
| Salaries | \$ 29,604 |
| Leave | \$ 5,465 |
| Fringe Benefits | \$ 7,428 |
| Indirect Costs | \$ 23,687 |
| Direct Costs | \$ 2,566 |
| | <hr/> |
| | \$ 68,750 |
| | |
| SPR | \$ 55,000 |
| EARPDC | \$ 13,750 |